

PALM SPRINGS CEMETERY DISTRICT

AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES

Thursday, September 10, 2015 at 2:00 p.m.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

1a. WELCOME AND SWEARING IN NEW TRUSTEE:

Lynne T. Malotto

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of July 9, 2015 Meeting Minutes and Approval of August 6, 2015 Special Meeting Minutes – No Regular August Meeting

b. Approval of July & August Expenditures

General Fund		\$177,559.86
July Reimburse Voucher 1500	\$ 48,620.47	
July Reimburse Voucher 1501	\$ 55,581.07	
Aug Reimburse Voucher 1502	\$ 44,316.52	
Aug Reimburse Voucher 1503	\$ 26,426.52	

Accumulative Capital Outlay \$.00

Total July 31, 2015 & August 31, 2015 Expenditures Checks & Visa/Debit Card
20346-20398/20399-20445 & Direct Deposits (Payroll) \$177,559.86

c. Financial Reports as of July 31, 2015 & August 31, 2015 (F-1 thru F-29)

6. ADMINISTRATIVE CALENDAR

- a. New Assistant Office Accountant Introduction – Scott Vickrey
- b. Steve Kirkpatrick, Owner/Kirkpatrick Landscaping Services, Inc. – Request for Contract Renewal and Compensation Increase
- c. District Investment General Overview & Update – Neal Wilson, Vice President Investments Union Banc
- d. Review for Discussion and Approval – Revised Allocation of Funds for 2015-2016 Development Projects
- e. Review for Discussion and Approval – 2015-2016 Proposed Revised Budget
- f. Administrative Policy on Release and Reproduction of District Records
- g. Local Public Cemetery Districts Area Meeting – September 17, 2015 at Temecula Public Cemetery District in Temecula, CA
- h. Discussion for Approval – District Manager Jurasky to Run for Re-election to the CAPC Board
- i. Desert Landscape Interment Site Design - Update
- j. Da Vall Drive Entry Remodel – Update
- k. Possible Pet Cemetery – Update

7. LEGISLATIVE CALENDAR

- a. Resolution 06-2015, Board of Trustee Adopting Rules of Decorum & Brown Act Compliance Policy
- b. Resolution 07-2015, 2015-2016 Revised Budget Adoption

8. BOARD DISCUSSION – None

9. PUBLIC HEARING CALENDAR – None

10. REPORTS

- a. Trustees
- b. Manager

11. FUTURE AGENDA ITEMS

- a. Discussion in 2016/2017 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Strategic Planning Study Session

12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Conference with Labor Negotiators Regarding Unrepresented Employee Pursuant to Government Code Section 54954.5 (f).

Position: District Manager

- b. Public Employee Performance Evaluation Pursuant to Government Code Section 54957(b)

Title: District Manager

13. CLOSED SESSION ANNOUNCEMENT

14. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., Monday, September 7, 2015